

Action Plan

Network of HelpAge Partners in Bangladesh (NHPB)

Duration: October 2023 to March 2026

Background:

HelpAge International is known as a Networking organization and always intends to prioritize empowering Network members. Working with, through and for network members and other change makers is a cornerstone of HelpAge's strategy and ways of working.

To do so, HelpAge initiated the localization process through consultation with the network members and other stakeholders. In Bangladesh, there are five network members – BAAIGM, BWHC, DAM, RIC and YPSA. All of them proposed an option for the country transition in Bangladesh is to facilitate the “formation of a coordination platform” which will way forward the ageing agenda.

After approval of localization model, HelpAge committed to provide support at least next two years and asked Network coordination platform to prepare an action plan for (April'24-March'26).

Process of action plan development:

In its attempt to prepare action plan, the Partner Organizations of HelpAge Bangladesh have set a priority on ageing agenda, developing strategies of networking, localization promotion and advocacy. The two-day long workshop held in the C Club resort in Kaliganj as such critically focused on attaining these objectives. In the workshop, there was a comprehensive exercise to prepare action plan along with budget projection. The workshop also intended to generate feedback on the draft ToR of the network.

How it will be implemented:

Activities are captured in the plan are the combined value that lies withing the network. Ideally implementation responsibilities is the combined parts by linking, connecting, synergizing, and integrative collective action across the network. However, primarily Focal Persons team will be responsible for day-to-day work according to action plan.

By this time, it is observed that networks require dedicated support to ensure their operation beyond the volunteer efforts of the Focal Points. Until the existence of HAI country office, Country Director may facilitate and support some actions. Beyond this, there will be a full time Coordinator to foster the collaboration and cooperation of activities necessary for network to be effective and impactful. Towards this end, the role of network Coordinator is a supportive one. In other way, coordinator roles is the facilitation, coordination, and administration that supports and bolsters the

network, enabling members to design, develop and implement activities that has achieve the network's shared purpose.

Who will implement:

Usually, emphasis will be given on collective approach to accomplish planned activities

However, considering comparative advantages of NMs, one member may play key roles of implementation of certain action while other organizations will support and maintain handholding relationships.

Coordination and Management modalities

Coordinator acts to help all NMs to work together in an organized fashion, harmonizing and aligning actions to synchronize efforts towards a common goal.

Steering Committee (CEO/ED of 5 Network members) will be responsible for overall management that include approving, supervising tasks to move the network towards its goals and to keep networks efficient.

Financing:

From HelpAge there is a commitment as solidarity fund. To manage the rest of fund, both HAI and NMs keep continue their effort for resource mobilization. Individual NM will also try some budget provision in their other project or from their own sources.

Reporting/Evaluation:

At the end of 1st year, Network will generate a yearly report and organize lesson learn workshops and will do mid-term evaluation.

Intervention	Action area	Inception Period (Feb-March'24)		1st Year (April'24-March'25)					2nd Year (April'25-March'26)					Remarks
			Budget	Q1	Q2	Q3	Q4	Budget	Q1	Q2	Q3	Q4	Budget	
Programme														
	Secretariate (space/people/logistics and protocols)		£ 500.00	✓			✓	£ 3,000.00						Rent, Stationery, communication and transport cost
	Inception meeting		£ 500.00	✓										
	Focal Person on Thematic Area and working group meeting			✓	✓	✓	✓	£ 1,000.00	✓	✓	✓	✓		Thematic Group meeting, 4 meeting on 4 strategic priorities
	Existing Program mapping of NMs				✓				✓			✓		
	NMs' Profiling			✓										
	Meeting with HAI portfolio			✓	✓	✓	✓		✓	✓	✓	✓		
	Programme Planning meeting			✓		✓		£ 1,000.00		✓		✓	£ 1,000.00	
	Annual Reviewing and Planning Meeting						✓	£ 700.00				✓	£ 700.00	
	To report on progress and share lessons learnt	✓	£ 400.00				✓	£ 300.00				✓		
	Monthly/Meeting	✓	£ 100.00	✓	✓	✓	✓	£ 1,000.00	✓	✓	✓	✓	£ 1,000.00	
	Recruitment of Coordinator					✓		£ 6,000.00					£ 24,000.00	

Advocacy

	Allies identification and partner selection workshop for advocacy on Old Age Allowance amount increase by 50%				✓			£ 500.00									
	Advocacy strategy and message development workhop					✓		£ 2,000.00									
	Advocacy campaign with Ministry of Social Welfare and Ministry of Planning					✓		£ 3,000.00									
	Research (Situation analysis of UHC						✓	£ 1,500.00									
	National Conference/ Seminar/Kick-off						✓	£ 5,000.00									
	Parliamentarian Caucus						✓					✓	£ 300.00				
	(Lobbying, networking, formation of caucus, develop ToR of caucus process)				✓	✓		£ 500.00					✓	£ 500.00			
	Round table discussion on national budget and allocation for older people wellbeing (1 discussion)						✓	£ 600.00					✓	£ 500.00			
	Day celebration and campaign (3 days- IDOP, WEAD, AwR under GAROP)						✓	£ 2,000.00				✓		£ 2,000.00			
	Relevant policies and legal tools review workshop and develop advocacy position papers (1 workshop)			✓				£ 800.00					✓/-	£ 600.00			

Campaign and Communication

	Website/Facebook/phone	✓	£ 600.00	✓	✓	✓	✓	£ 500.00	✓	✓	✓	✓	£ 500.00	
	Quarterly Meeting (4 meetings)			✓	✓	✓	✓	£ 400.00	✓	✓	✓	✓	£ 400.00	
	Communication with HelpAge International and Global Network	✓		✓	✓	✓	✓		✓	✓	✓	✓		
	Knowledge management (study circle/web-resource/social media group for sharing)-Initiate and develop a process.			✓	✓	✓	✓	£ 400.00	✓	✓	✓	✓		
	Best practice documentation			✓			✓	£ 500.00		✓		✓	£ 500.00	
	Communication strategy with members	✓			✓									

Training and Capacity Building

	Conceptual clarity and policy literacy (Universal Pension/ National Policies/Legal tools/Health Policy/ CC Strategy/Gender relevance /Disability/economic empowerment/ OPA).				✓			£ 1,000.00		✓		✓	£ 800.00	
	Programmatic inclusion, health, disability, universal pension, income security and gender (1 Training workshop).				✓	✓	✓	£ 2,000.00		✓		✓	£ 1,500.00	
	Ageing and climate change (1 Training workshop).				✓			£ 500.00			✓		£ 500.00	
	Training need assessment				✓									
	ToT on Ageing Issue				✓			£ 1,000.00			✓		£ 500.00	

	Module development and conducting ToT				✓			£ 600.00					
	Training on resource mobilization				✓			£ 500.00	✓				£ 400.00
	Exposure visit					✓		£ 2,000.00	✓				£ 5,000.00

Fund Raising and Resource Development

	Resource mapping of members				✓			£ 300.00	✓				£ 200.00
	Members profile				✓				✓				
	Closely work with AI, HAI portfolio on RD				✓	✓	✓		✓	✓	✓	✓	
	Potential donor mapping and explore funding						✓	£ 1,000.00				✓	£ 1,000.00

Research

	Study on current situation of UHC/Progress of Health, Nutrition Plan 2003 in Bangladesh						✓	£ 500.00					
	Holistic analysis of OP livelihood in Bangladesh					✓						✓	£ 2,000.00
	Impact of disaster, CC and urbanization on OP					✓						✓	£ 2,000.00
Total amount								£ 40,100.00					£ 45,900.00

